**CONTRA COSTA COLLEGE**

**Classified Senate Council Minutes**

**Date: Monday, May 18, 2020**

**Time: 12:30pm-1:30pm**

**Location: Zoom Meeting**

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| **Item** | **Discussion** | **ACTION ITEMS** |
| 1. **Call to Order with Introduction of Guests**
 | * Classified Senate President: Brandy Gibson
* Classified Senate Vice President: Michael Simpson
* Secretary: Jenna Hornbuckle
* Treasurer: Jacqueline Ore
* 4CS Associate Member: Kate Weinstein
* Classified Senate Senators:
* Natasha DeAlmeida, Demetria Lawrence, Leticia Mendoza
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| **2. Action Items** | * Meeting begins at 12:31pm
* Review agenda
* Review minutes
* Change Jackie’s last name in minutes.
* Demi proposes 2 under action items, and misspelling of agenda.
 | * Jackie Motions to approve agenda, Michael seconds.
* Brandy motions to change Jackie’s name, Michael seconds
* Demi motions to spell agenda correctly, Jenna seconds
* Demi motions to approve the minutes with changes, Kate seconds
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| 1. **Agenda Items**
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| * 1. Caring Campus
 | * Brandy will meet with caring campus folks tomorrow, Brandy will send out email and will call out for additional interest in participation.
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| 1. Student Scholarship
 | * Student Scholarship: 2 people

Nayla Payne and Arturo Ramirez.* 2020-2021 What would we like to do in the future for fundraising so we can continue to give the scholarship? Need remote fundraising ideas.
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| 1. Senate Elections
 | * Elections nominations have ended.
* Ballot will go out this afternoon. One person per position, except the other senator position, but we must go forward with the elections
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| 1. **College Committee Reports**
 | * Brian with Budget. Submitted recommendations to planning and supplemental funds for operations. Approved through planning and college committee
* Kate planning-no update, have a meeting on Friday. Strategic planning moving along, college council last week, and second read next Thursday before it goes to the board. Almost done
* Brian with Operations. Measures to take for coming back. District coming up for a standard/best practices from the state. Need to hear about this beforehand, comes out 22nd of May. Discussions of 50-70% of room capacity. Measures for partitions and how to care for self. How to enforce social distancing and noncompliance. Need training materials to train everyone on expectations.
* Question: Any guidelines? Waiting for guidance from CDC
* Vanessa Student Success-discussion of meeting composition. Discussion of town hall incident with ASU. COVID updates with instructions and transitions and remote instruction. Data phone banking—more than 7,000 students on that list. More resources sent out to everyone about Zoom, internet, mental health, and county wide help. Need to meet in summer to prepare for next academic year. Next meeting Thursday June 4th.
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| 1. **Open Discussion**
 | * Strategic Plan forum—thank you for participation.
* Vice President Forum. Not thrilled with how forum came together. Different than we are used to as a campus. How can it improve in future? They didn’t want a live stream because candidates might be able to view other candidates and know what they questions were.
* Comment: Need to find a better way to have constituents get involved in the process.
* Comment: when it was first sent out, it was from constituents. The reason was because of time.
* Comment: it seemed rushed.
* Comment: there should have been communication about the new process.
* Comment: Didn’t seem inclusive.
* Comment on process: Forums of dynamic forms—goes to Sophia Lever and then anonymously to President
* Comment: No feeling of clarity or explanation. Feels like it was thrown together.
* Comment: IT is clear that we don’t have a good process for this situation
* Question: if we don’t have a clear process given the circumstances. Why are we still continuing with the hiring process? Why are they moving forward with it? Perhaps we need to ask Dr. Bell.
* Question: Why some hires and not others? For every hire that we can continue with, the president has to approve, take to chancellor, who also approves. Other than that, we are not currently hiring without those approvals. Need to clarify with Dr. Bell.
* Request for Dr. Bell to come to next meeting. Brandy will invite him.
* Question: Were those the final 3? Those were the final 3 who accepted. No additional candidates for this go around of hiring.
* No decision yet.
* JobLinks Update: Canceled from join senates and committee’s perspective of what was feasible. Cancellation notice was sent out. Additional to contact to folks at school sites that the facilities and custodial staff have access to the information. Links to professional development were sent with letter
* Virtual graduation: Thanks Elizabeth for your work! Friday May 22nd at 6pm, Virtual Graduation will air. Link was in chat: [www.contracosta.edu/graduation](http://www.contracosta.edu/graduation)
* There will be prerecorded speeches. Slides of all graduates (around 800). Before, Instagram live event. Informal shout outs and pre-recorded videos and quotes. Will air on Instagram live. Link will be on graduation page.
* All grads will be receiving diploma cover and tassel with 2020 charm along with program once everything is ready. (keepsakes)
* Brown bag lunch for Local 1 tomorrow. This was the date that most people who responded could make it. If you can’t go, email/call Brian. He can meet individually.
* Please send Brandy any pressing agenda items
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| 1. **Adjournment**
 | Adjourn at 1:07pm |  |